



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway - Suite 4300
Silver Spring, MD 20910

BEFORE THE ELECTION ASSISTANCE COMMISSION

In the Matter of)
)
Appointment Approval of Candidate Z as the)
U.S. Election Assistance Commission's General)
Counsel for a term of four (4) years and Candidate)
B as the U.S. Election Assistance Commission's)
Executive Director for a term of four (4) years.)

CERTIFICATION

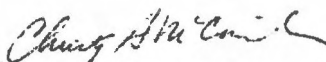
I, Christy A. McCormick, Chairwoman of the Election Assistance Commission, do hereby certify that on October 22, 2015 the Commission decided by a vote of 3-0. The following action(s) were taken:

1. The Commission approved the appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate Z will be offered the General Counsel position at a salary of \$148,700 per annum. The individual's start date will be determined after he or she has accepted the position and notified his/her current employer, if applicable.
2. The Commission approved the appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate B will be offered the Executive Director position at a salary of \$148,700 per annum. The individual's start date will be determined after he or she has accepted the position and notified his/her current employer, if applicable.

Commissioners Hicks, McCormick and Masterson approved the recommendation.

Attest:

October 22, 2015
Date



Christy A. McCormick,
Chairwoman



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: October 14, 2015 12:00 pm

BALLOT DEADLINE: October ²²16, 2015 5:00 pm mvn

COMMISSIONERS: McCormick, Hicks, Masterson

SUBJECT: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

☒

I approve the recommendation.

☐

I disapprove the recommendation.

☐

I object to the recommendation.

☐

I am recused from voting

COMMENTS: _____

DATE: 10/22/15 SIGNATURE: Matthew V. Masterson

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the EAC Chairwoman. Please return the ballot no later than date and time show above.

From Christy McCormick, Chairwoman



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

MEMORANDUM

TO: Commissioner Hicks, Commissioner Masterson

FROM: Christy McCormick, Chairwoman

DATE: October 13, 2015

RE: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

Each Commissioner has been notified as to which applicants are Candidate Z and Candidate B, therefore, this memorandum will not contain an individual name to protect the privacy of the candidates should one or both decline a subsequent offer of employment.

The EAC advertised the General Counsel and Executive Director positions under a separate vacancy announcements earlier this year. I am submitting this memorandum and tally vote to appoint Candidate Z as EAC's next General Counsel and appoint Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

If the candidates receive three votes to approve the recommendation, and each accepts the position, the appointments will be subject to the successful completion of a background security investigation with a favorable adjudication. In addition, the appointees must complete a Financial Disclosure Report prior to entering on duty and annually thereafter. This report will be reviewed and a determination made if any financial conflicts exist and the appropriate action required to address any conflicts. Candidates Z and B will also be subject to a one-year probationary period.

RECOMMENDATION:

The Commission should approve the appointment of Candidate Z as the Election Assistance Commission's General Counsel for a term of four (4) years and Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate Z will be offered the General Counsel position at a salary of \$148,700 per annum and Candidate B will be offered the Executive Director position at a salary of \$148,700 per annum. Each individual's start date will be determined after he or she has accepted the position and notified his current employer, if applicable.



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: October 14, 2015 12:00 pm

BALLOT DEADLINE: October 15, 2015 5:00 pm *MM*

COMMISSIONERS: McCormick, Hicks, Masterson

SUBJECT: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

- ☒ I approve the recommendation.
- ☐ I disapprove the recommendation.
- ☐ I object to the recommendation.
- ☐ I am recused from voting

COMMENTS: _____

DATE: 10/14/15 SIGNATURE: Christy McCormick

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the EAC Chairwoman. Please return the ballot no later than date and time show above.

From Christy McCormick, Chairwoman



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

MEMORANDUM

TO: Commissioner Hicks, Commissioner Masterson

FROM: Christy McCormick, Chairwoman

DATE: October 13, 2015

RE: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

Each Commissioner has been notified as to which applicants are Candidate Z and Candidate B, therefore, this memorandum will not contain an individual name to protect the privacy of the candidates should one or both decline a subsequent offer of employment.

The EAC advertised the General Counsel and Executive Director positions under a separate vacancy announcements earlier this year. I am submitting this memorandum and tally vote to appoint Candidate Z as EAC's next General Counsel and appoint Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

If the candidates receive three votes to approve the recommendation, and each accepts the position, the appointments will be subject to the successful completion of a background security investigation with a favorable adjudication. In addition, the appointees must complete a Financial Disclosure Report prior to entering on duty and annually thereafter. This report will be reviewed and a determination made if any financial conflicts exist and the appropriate action required to address any conflicts. Candidates Z and B will also be subject to a one-year probationary period.

RECOMMENDATION:

The Commission should approve the appointment of Candidate Z as the Election Assistance Commission's General Counsel for a term of four (4) years and Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate Z will be offered the General Counsel position at a salary of \$148,700 per annum and Candidate B will be offered the Executive Director position at a salary of \$148,700 per annum. Each individual's start date will be determined after he or she has accepted the position and notified his current employer, if applicable.



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: October 14, 2015 12:00 pm

BALLOT DEADLINE: October ^{22nd} 15, 2015 5:00 pm MM

COMMISSIONERS: McCormick, Hicks, Masterson

SUBJECT: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

- ☒ I approve the recommendation.
- ☐ I disapprove the recommendation.
- ☐ I object to the recommendation.
- ☐ I am recused from voting

COMMENTS: _____

DATE: 10/14/15 SIGNATURE:

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the EAC Chairwoman. Please return the ballot no later than date and time show above.

From Christy McCormick, Chairwoman



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

MEMORANDUM

TO: Commissioner Hicks, Commissioner Masterson

FROM: Christy McCormick, Chairwoman

DATE: October 13, 2015

RE: Approve the Appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years and the Appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

Each Commissioner has been notified as to which applicants are Candidate Z and Candidate B, therefore, this memorandum will not contain an individual name to protect the privacy of the candidates should one or both decline a subsequent offer of employment.

The EAC advertised the General Counsel and Executive Director positions under a separate vacancy announcements earlier this year. I am submitting this memorandum and tally vote to appoint Candidate Z as EAC's next General Counsel and appoint Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years.

If the candidates receive three votes to approve the recommendation, and each accepts the position, the appointments will be subject to the successful completion of a background security investigation with a favorable adjudication. In addition, the appointees must complete a Financial Disclosure Report prior to entering on duty and annually thereafter. This report will be reviewed and a determination made if any financial conflicts exist and the appropriate action required to address any conflicts. Candidates Z and B will also be subject to a one-year probationary period.

RECOMMENDATION:

The Commission should approve the appointment of Candidate Z as the Election Assistance Commission's General Counsel for a term of four (4) years and Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate Z will be offered the General Counsel position at a salary of \$148,700 per annum and Candidate B will be offered the Executive Director position at a salary of \$148,700 per annum. Each individual's start date will be determined after he or she has accepted the position and notified his current employer, if applicable.



U.S. ELECTION ASSISTANCE COMMISSION
1335 East West Highway - Suite 4300
Silver Spring, MD 20910

BEFORE THE ELECTION ASSISTANCE COMMISSION

In the Matter of)
)
Appointment Approval of Candidate Z as the)
U.S. Election Assistance Commission's General)
Counsel for a term of four (4) years and Candidate)
B as the U.S. Election Assistance Commission's)
Executive Director for a term of four (4) years.)

CERTIFICATION

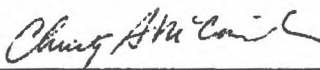
I, Christy A. McCormick, Chairwoman of the Election Assistance Commission, do hereby certify that on October 22, 2015 the Commission decided by a vote of 3-0. The following action(s) were taken:

1. The Commission approved the appointment of Candidate Z as the U.S. Election Assistance Commission's General Counsel for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate Z will be offered the General Counsel position at a salary of \$148,700 per annum. The individual's start date will be determined after he or she has accepted the position and notified his/her current employer, if applicable.
2. The Commission approved the appointment of Candidate B as the U.S. Election Assistance Commission's Executive Director for a term of four (4) years. Upon gaining three votes to approve the recommendation, Candidate B will be offered the Executive Director position at a salary of \$148,700 per annum. The individual's start date will be determined after he or she has accepted the position and notified his/her current employer, if applicable.

Commissioners Hicks, McCormick and Masterson approved the recommendation.

Attest:

October 22, 2015
Date



Christy A. McCormick,
Chairwoman